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**POSITION TITLE:** 6659 – Senior Accountant

**DEPARTMENT:** 66

**POSITION NUMBER:** 6659

**REPORTS TO:** 6566 – VP of Administration

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**GENERAL SUMMARY:**

We are seeking a full time, onsite detail-oriented and experienced **Senior Accountant** to join our dynamic Team. The ideal candidate will play a vital role in managing the financial health of our organization, ensuring precise reporting, compliance with standards, supporting strategic decision-making and risk management to contribute to long-term goals.

**RESPONSIBILITIES:**

- Collaborate with internal stakeholders, including finance and external auditors, to gather necessary information, resolve complex accounting issues, and ensure accurate financial disclosures.
- Evaluate the impact of new accounting standards on financial reporting and assist in the implementation of accounting policies and procedures to ensure compliance.
- Participate in the preparation and review of financial statements, footnotes, and supporting schedules, ensuring accuracy, completeness, and consistency.
- Provide training and guidance to staff members on technical accounting matters, and best practices.
- Aid in transaction sales tax determination.
- Assist in the coordination of external audits and reviews, including responding to auditor inquiries and addressing any audit findings or recommendations.
- Support special projects and initiatives, such as system implementations, process improvements, and internal control enhancements, as needed.
- Track and report on costs associated with capital projects, key performance indicators and cost saving activities.
- Other Duties as requested or required.

**SKILLS:**

- Ability to Manage Multiple Deadlines in a Fast-Paced Environment.
- Ability to Prioritize Tasks.
- Ability to Work Independently.
- Attention To Detail.
- Ability to Analyze Complex Financial Data and Identify Key Insights.
- Effective Communicator.
- Highly Analytical.
- Interpersonal, with the ability to Interact Confidently with Senior Management, External Auditors, and Other Stakeholders.
- Knowledge of Foundry manufacturing processes/practices is a plus.

**QUALIFICATIONS:**

- Bachelor's degree in Accounting or Finance.
- Minimum of 5 years of accounting experience, preferably in manufacturing.
- CPA certification preferred.

**WORKING CONDITIONS:**

- Full-time, in-office position (flexible working hours).
- Collaborative, fast-paced office environment.

**WHAT WE OFFER:**

- Competitive salary and benefits package.
- Opportunities for professional development and career growth.
- A collaborative work environment with a historic company.
- The chance to make a positive impact on the future of Oil City Iron Works.

**Oil City Iron Works, Inc. is an Equal Opportunity Employer**

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